



## General Presentation Information

The Technical Program Committee solicits the submission of abstracts on topics of interest to the forensic science community. Abstracts are required for all submissions requesting presentation time during the Technical Program, regardless of the type of presentation.

**All submission requests must be completed by 11:59 p.m. (MDT) on or by April 15, 2019** in order to be considered for the Technical Program. Abstracts must be submitted on the official abstract form through the online submission system.

The Technical Program Committee will select appropriate abstracts from those submitted and reserves the preference in recommending the submission for presentation in another format, such as the Bring Your Slides event or Poster Session.

Format and content requirements for the abstracts are noted on the form. An electronic copy of the presenting author's *curriculum vitae* and abstract file must be attached to the original abstract form.

Return receipts for the submitted abstract form and letters of notification confirming the acceptance of submission into the Technical Program will be sent via email to the address provided on the abstract form.

Questions regarding technical program abstract submissions should be emailed to:  
[technical.afte2019@gmail.com](mailto:technical.afte2019@gmail.com)

**Please note:** *presenters are required to register for the annual meeting.* (If your abstract is accepted for presentation, you will be required to pay the basic registration fee for the annual meeting.)

**ALL Technical Program topics are video recorded and become the property of AFTE. Professional attire and presentation conduct is expected.**

### **AFTE Policy on Conflicts of Interest, Abstracts, and Presentations**

Presentations at the AFTE Annual Training Seminar and their corresponding abstracts should be formulated to promote education and to elevate accuracy, precision, and specificity within the general field of firearm and toolmark identification. Abstracts that are perceived by the Technical Program Committee as solely a product endorsement will not be approved for presentation during the Technical Program.



# AFTE 2019 50<sup>th</sup> Annual Training Conference

Nashville, Tennessee

## Technical Presentation Abstract Submission Form

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

### Contact Information

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Presentation Title: \_\_\_\_\_

Length of Presentation: \_\_\_\_\_

The final determination of the length of time allocated to each presentation, regardless of time requested, rests with the Technical Program Committee. However, 15 minute informational and 30 minute research topic presentations are typical.

**Abstract** (Content Instructions Below):

**Abstract Guidelines.** This should be informative and contain:

- Short, specific title.
- Single-spaced, minimum of 400 words to a maximum of 700 words with the following:
  - Learning Objective(s).
  - A sentence statement of the paper's hypothesis or proposition.
  - A brief synopsis of the content, or statement of the methods, whichever is pertinent.
  - A summary of the results obtained, if pertinent.
  - A general statement of conclusion, if possible.
- List presenter name (s) first; other research participants may also be listed
- Provide a brief biography of the presenter (this will be used by the Moderator for introductions and be printed in the Technical Program)

Will you need special accommodations for this presentation? Please provide details:

The Technical Presentation meeting room will be equipped with a lighted pointer, podium, microphone, LCD projector, screens, and a main computer pre-loaded with your presentation.

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**Please Note: If your abstract is selected for presentation during the technical session, you will be required to submit your presentation to the Technical Program Committee by May 13th, 2018 so it can be preloaded by the AV team. You will control your slides remotely from a main computer rather than from a personal computer for efficiency purposes (please consider this when advising of special accommodations for your presentation).**

Please save the completed form and email it along with a copy of your C.V. to:  
[technical.afte2019@gmail.com](mailto:technical.afte2019@gmail.com)