

# Association of Firearm and Tool Mark Examiners

## APPLICATION FOR CERTIFICATION PROGRAM



Application for  Written Examination(s)  Practical Examination(s)

### I. SUBJECT AREAS:

- A. **Firearm Evidence Examination and Identification**
- B. **Toolmark Evidence Examination and Identification**
- C. **Gunshot Residue Evidence Examination and Identification**

### II. INSTRUCTIONS TO THE APPLICANT:

- A. For information regarding minimum qualifications, application requirements, and fees, please refer to the AFTE Certification Program webpage at [http://www.afte.org/AssociationInfo/a\\_certification.htm](http://www.afte.org/AssociationInfo/a_certification.htm).  
**NOTE: In order to apply for a practical examination in any subject area, you first must have passed the written examination for that subject area.**
- B. Type or print all information. Each item in the application must be completed. Do not use abbreviations. Use additional pages if necessary and attach them to this application. If emailing electronic copies of continuation pages, use Microsoft Word formatted documents.
- C. Include a recent photograph (approximately 2 in. x 3 in. or 5 cm x 7.5 cm) with your completed application.
- D. Enclose all fees applicable to each examination for which you are applying **or use the PayPal option provided on the AFTE website**. Cash is not accepted. Make check or money order payable to AFTE Certification Program [U.S. currency only]. **NOTE:** Once you have been determined to be eligible, these fees are not refundable. If you are determined to be ineligible, all fees will be refunded minus a \$25.00 processing fee. Only those applicants who believe that they meet all the requirements for the Certification Program and each examination for which they are applying should submit an application.
- E. You will be required to sign a security agreement prior to taking any certification examinations which, if violated, could result in your expulsion from AFTE.
- F. The completed application can be submitted electronically using the "Submit via Email" button on the last page of the application, or mailed to the current Chairman of the AFTE Certification Committee.

### III. APPLICANT INFORMATION:

- A. Name as you would like it to appear on certificate, if successful:

Last  First  Middle Name or Initial (optional)

- B. Employer (indicate if Independent)  Title/Position

- C. Employer Address (Street)  City, State, Zip/Postal Code, and Country

- D. Phone Number  Work  Home  Cell  Fax Number  E-mail

- E. Name and Title of Immediate Supervisor  Phone Number

- F. Mailing Address of Applicant (if different from above)



**Association of Firearm and Tool Mark Examiners**  
**APPLICATION FOR CERTIFICATION PROGRAM**

Applicant Information (continued)

G. AFTE Membership Status (Regular, etc.)      Number of Years in Status      AFTE Membership #

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H. College Degree(s) and Major(s)

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I. Name of College or University Attended      Address, City, and State

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J. Years of Experience Since First Being Authorized to Perform Firearm & Toolmark Identification Casework

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K. Number of Years of Training

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L. List training relative to Firearm and/or Toolmark and/or Gunshot Residue evidence examination. Be specific as to instructors, time spent in each subject area, and the curriculum followed during training. If your training did not follow a formalized curriculum, please describe in detail the training that did occur.

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IV. EXAMINATIONS AVAILABLE:

A. **Written Tests**

List the city, state, and approximate date that you wish to take each examination:

1.  Firearm Written Test (\$50)
2.  Toolmark Written Test (\$50)
3.  Gunshot Residue Written Test (\$50)

B. **Practical Tests**

List the city, state, and approximate date that you wish to take each examination:

1.  Firearm Practical Test (\$200)   
Date Firearm Written Test Taken
2.  Toolmark Practical Test (\$200)   
Date Toolmark Written Test Taken
3.  Gunshot Residue Practical Test (\$200)   
Date Gunshot Residue Written Test Taken

International Shipping Fee (\$130, if applicable)

- C. Total amount of applicable fees paid:  PayPal    Check (Make payable to "AFTE")  
Purchase/Money Order

V. PROCTOR INFORMATION (Refer to AFTE website for requirements):

- A. Name
- B. Mailing Address (Street)  Work  Home
- C. City, State, and Zip/Postal Code  Country
- D. Phone Number  Work  Home  Cell    Fax Number  E-mail
- E. Employer (indicate if Independent)  Title/Position



Proctor Information (continued)

F. AFTE Member?  Yes  No (Note: Most AFTE members who are not AFTE certified are ineligible)

G. AFTE Certified?  Yes  No If yes, what area(s)?  
 Firearm  
 Toolmark  
 Gunshot Residue

H. \*Other Forensic Science Certification(s) (check all that apply):

American Board of Criminalistics (ABC)  Diplomate  Fellow  
 General Criminalistics  Comprehensive Criminalistics  Specialty:

International Association of Identification (IAI)

Area(s):

Other:

I. \*Professional Affiliations (forensic science organizations with an enforceable code of ethics):

American Academy of Forensic Sciences (AAFS)  
 American Society of Crime Laboratory Directors (ASCLD)  
 International Association of Identification (IAI)  
 Other:

\* If qualifying under (H), please provide copy of current certificate or most recent notification of certified status.  
If qualifying under (I), please provide proof of membership.

Notes/Comments:

I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete, and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not being allowed to take the requested tests. I understand that any information I give may be investigated. I have read and understand the AFTE [recertification policy](#).

**Signature of Applicant** [Typing name here and emailing application constitutes a valid electronic signature]

**Date of Application**

Did you include the following additional required documents?:

- \*Photograph (approximately 2" x 3" or 5 cm x 7.5 cm)
- \*Copy of college diploma and/or transcripts
- \*Copy of resume or curriculum vitae
- Proof of payment or check/money order/purchase order
- Proctor's proof of other certification or forensic organization membership (if Proctor is not AFTE member)

**Submit via Email**

Reset Form

\*Not required if applying for practical examination(s)