

# Association of Firearm and Tool Mark Examiners



Dear Sir/Madam,

We appreciate your continued work in the field of Firearms and Toolmark Identification and your support of AFTE. To be eligible for **Regular** membership, you must be a Provisional member (3 years at Provisional level is a minimum), meet the bylaws requirements as found in Article III, Section 2B and you must be current with your dues payment. As a Regular member, you will have voting privileges. Please familiarize yourself with the Bylaws and the Code of Ethics as found on the AFTE website. By signing the application for Regular membership, you agree to abide by the AFTE Bylaws and Code of Ethics.

Please keep in mind the following things:

- There is no application fee for a Regular membership application. AFTE Dues must be current for the application to be accepted.
- The application requires (3) recommendations and (3) Certificates of Applicant Qualification, one each from three Regular AFTE members and must have original signatures. The preferred format for recommendations is the **Applicant Recommendation Form**. Those providing recommendations may also submit a traditional recommendation letter, which should state the working relationship between you and the person recommending you, and why that person feels you should be accepted as Regular Member. Any letters submitted must be individual in nature and not the same/essentially the same letter or memo signed by three different people. One copy of the Recommendation Form and Certificate of Applicant Qualification is included in this packet; they can also be found as downloadable files on the AFTE website ([www.afte.org](http://www.afte.org)).
- If you are unable to obtain letters of recommendation from three Regular (or Distinguished) AFTE members, the Advisory Committee may be able to assist you. Contact the Chair of the Advisory Committee for information.

Sincerely,

Jessica Winn

Membership Secretary

# Association of Firearm and Tool Mark Examiners



## UPGRADE TO REGULAR MEMBER REQUEST CHECK-LIST

- Have you been a Provisional Member in good standing for at least 3 years? (AFTE Bylaws, Article III, Section 2 (B)(1)(a))?

In accordance to the AFTE Bylaws Article III, Section 2 (B)(1)(c):

*submit a completed application for regular membership form, letters of recommendation and "Certificate of Applicant Qualification" from three Regular Members of the Association, and a dated and signed letter to the following effect: "I have completed three or more years of training in the field of firearm and/or toolmark identification. I am still actively engaged in the field. I hereby request advancement to the status of Regular Member. I know of no valid reason why my request should not be affirmed." The application, letters and statement should be forwarded directly to the Membership Secretary.*

- Is your application **completely** filled out (Pages 1 & 2) and did you **sign the second page**?
- Have you signed and dated the letter of request? (Letter of request is included in the membership packet)
- Do you have three recommendations? **NOTE: If traditional letters of recommendation are submitted instead of recommendation forms, the Board of Admissions requires that each letter be personalized, not the same/essentially the same letter or memo signed by three different people.**
- Do you have three Certificates of Qualifications signed by the people providing your recommendations? (Certificates of Qualification are available for download from the Regular Membership section of the AFTE website – [www.afte.org](http://www.afte.org))
- Have you included a current Statement of Qualifications, Curriculum Vitae or Resume?

**If all the above requirements have been completed then your application should be ready to email or mail to the following:**

**Jessica Winn (Membership Secretary)**  
membership@afte.org  
CA DOJ BFS Fresno Regional Lab  
5311 N. Woodrow Ave  
Fresno, CA 93740