

Sickness & Distress Committee

Mission

- Upon notification and depending on the situation, offer condolences to AFTE members and/or their family in the event of a death or major illness, injury or surgery.

Duties/Responsibilities

Receive notification via phone, AFTE Message Board, mail, e-mail, or in person concerning an AFTE member and one of the following situations:

- The Death of a:
 - Member
 - Spouse
 - Child
 - Parent
- Major Illness/Injury/Surgery of a:
 - Member
 - Spouse
 - Child

At the discretion of the Committee Chair(s) and depending on the situation, a card and/or flowers, a gift, or a donation will be sent to the appropriate person.

The Committee Chair(s) will:

- Retain an itemized list of costs incurred and obtain reimbursement of costs from the AFTE Treasurer.
- Moderate the Sickness and Distress Message Board.
- Appoint committee members to develop an annual memorial slide show of AFTE members who passed away during the current year to be displayed at the annual AFTE Training Conference. Copies of the slide show will be distributed to surviving family members.

Family Assistance Committee

Mission

- To provide assistance to the surviving family or executors of deceased AFTE members in determining the value and market of firearms, ammunition, literature, scientific instruments and equipment, and other firearm and toolmark identification related materials.

Duties/Responsibilities

- Upon receiving notification of the death of a current or former AFTE member, the Committee Chair(s) will send a letter and program information to a next of kin or other surviving family member.
- As requests for assistance are received, the Committee Chair(s) will determine if the requests are within the scope of the committee. For any requests that are accepted, the Committee Chair(s) will appoint committee members or other volunteers with special expertise to assist the requesting party.

The Committee Chair(s) will:

- Follow up on requests to ensure that appropriate assistance has been rendered.
- Prepare reports of the committee's activities and report this to the AFTE Board of Directors.